

ARCHANGELS BOOSTER CLUB
BYLAWS AUGUST 2024

Article I – Name of Organization

The name of this organization shall be the Archangels Booster Club

Article II – Purpose and Functions

Section I – Purpose

The Archangels School Board established the Archangels Booster Club to unite parents, coaches, faculty, staff, alumni, and community to support the Archangels Catholic High School students and staff with their activities. As an auxiliary committee, the Archangels Booster Club operates within the guidelines established by the School Board and reports directly to the School Board.

Section II – Functions

The chief functions of the club are:

1. Work in collaboration with the Activities Director and Assistant Activities Director to promote and support the Archangels Defenders
2. Arrange the sale of season tickets and volunteers for gate and concession stands for extra-curricular activities as well as clean up at the conclusion of the activity. The assistant AD will arrange student groups to assist with clean up
3. Order supplies necessary for the concession stand
4. Collaborate with Advancement Director for approval on fundraising, marketing, advertising, social media posts and solicitation of donations intended for specific purposes (equipment, etc). Collaborate with Advancement Director on unsolicited donations valued at more than \$500.
5. Obtain prior approval from the Pastor or Principal for any items purchased for or displayed on school property or any changes to the buildings or grounds
6. Excluding the purchase of customary concession stand supplies, obtain prior approval from Pastor or Principal for purchases exceeding \$500
7. Provide meeting minutes and a monthly financial report to the school board to include income and expenses as well as bank balances
8. Maintain documentation of processes, such as fundraising, inventories, volunteer scheduling, etc. to be kept on file with the AD/Assistant AD
9. Keep meeting minutes on file with the AD/Assistant AD
10. Arrange for chain gang, announcers, score keepers, time keepers, line judges, EMS personnel, national anthem singers, security, etc.

Article III – Membership

Section I – Qualifications

Members shall be committed to the beliefs of the Catholic Church and committed to promoting the excellence of Archangels Catholic High School.

Section 2 – Number

The number of committee members shall be no less than 8 and no more than 12.

Section 3 – Selection and Terms

Each member shall serve a term of 3 years. At the end of the three years, the member has the option to remain on the committee for a second 3 year term. Before leaving the committee, members are responsible to find a

replacement to serve on the committee. New committee members must be approved by the Pastor and the Pastor has the authority, at any time, to remove a member from the committee.

The committee will be overseen by the AD and Assistant AD who will appoint a recorder to keep meeting minutes. The AD will serve as the President, the Assistant AD will serve as the Treasurer.

Bylaws approved by the Transition Team August 5, 2024